



Introductory Email Template

Hello fellow athletes!

My name is X and I will be your new athlete representative for the next X years. I have been on the national team since YEAR and look forward to furthering my involvement in SPORT with a more hands on approach – to ensure that YOUR VOICE is heard and your rights are respected.

As an athlete representative, my job is to:

- Effect positive change within our sport.
- Learn as much as possible about our NSO and the Canadian high performance sport system to better understand and represent your interests and those of our teammates.
- Educate our NSO representatives about the current athlete needs / status of the national team effectively.
- Meet and work with other athlete reps from various sports to exchange ideas, network to strengthen the athlete voice.
- Educate you and our teammates about our NSO's strategic plan, policies and procedures, and the high performance sport system to ensure a level playing field and foster athlete leadership development within our team.

I will represent your voice and strive to ensure our sport is athlete-centered and that the values, programs, policies, resource allocation, and priorities of our NSO is placing primary emphasis on the consideration of our needs as athletes both professionally and personally. We should be an active subject, not the object of sporting programs.

As my fellow teammate, I want you to know that I am open to any and all feedback at any time and I will do my best to respond to you within 24 hours with either a recognition or promise to help or with a solution/plan of action. The only way I can effectively represent the needs of our team is if we all work together – I will make sure I keep you up to date on anything affecting the athletes and please let me know if you have any questions or concerns regarding anything!

To get the ball rolling – I'd love to hear your feedback on any of the following topics as it relates to our sport and any experience or concern you may have encountered:

- Athlete Rep/Athlete Communication – what methods of communication do you prefer and find work best with your schedule?
- Athlete Assistance Program/Carding
- Athlete Agreements
- Dispute Resolution
- Team Selection
- Communication with our NSOs
- AthletesCAN – are you familiar with the organization, do you use their services?

I look forward to working closely with each of you and representing the athlete voice of SPORT for at least the next X years!

Sincerely,

NAME
Athlete Representative
YOUR VOICE MATTERS